

**COUNCILLORS' BULLETIN
WEDNESDAY, 11 FEBRUARY
2015**



South
Cambridgeshire
District Council

CONTENTS

1. Meetings and events from Thursday 12 February to Friday 27 February 2015

Date	Time	Name	Venue	Contact
Thu 12 Feb	2pm	Cabinet	Swansley Room	Graham Watts (minutes)
Fri 13 Feb				
Mon 16 Feb				
Tue 17 Feb				
Wed 18 Feb	9:30am	Joint Development Control Committee – Cambridge Fringes	Guildhall, City Council	Toni Birkin
Thu 19 Feb				
Fri 20 Feb				
Mon 23 Feb				
Tue 24 Feb				
Wed 25 Feb	2pm	Environmental Services Portfolio Holder's Meeting	Jeavons Room	Patrick Adams
	2pm	Northstowe Joint Development Control Committee	Council Chamber	Ian Senior
Thu 26 Feb	2pm	Council	Council Chamber	Graham Watts
Fri 27 Feb				

INFORMATION FOR DISTRICT COUNCILLORS

2. Annual Awards Celebration: Village Hero, Parish Councillor of the Year & Community Pride Awards



The Annual Awards Celebration will take place at 7pm on 5 March at South Cambs Hall. Nominees, nominators and elected members have been invited to attend and all nominees will receive a certificate and/or prize.

Nominations were received for individuals, groups, organisations or businesses in the following parishes:

- Barton
- Cottenham
- Croydon
- Duxford
- Elsworth
- Eltisley
- Fen Drayton
- Gamlingay
- Girton
- Grantchester
- Great Shelford
- Hardwick
- Ickleton
- Kingston
- Longstanton
- Oakington & Westwick
- Sawston
- Waterbeach

For more information please contact Gemma Barron, Sustainable Communities & Partnerships Manager, on gemma.barron@scambs.gov.uk or 01954 713340.

3. **A14 Cambridge to Huntingdon Improvement Scheme - Comments welcome**



An application for a Development Consent Order to build the A14 improvement scheme was submitted to the Planning Inspectorate by the Highways Agency on 31 December 2014.

The Planning Inspectorate has now accepted this application for examination. There is now an opportunity for interested groups and members of the public to register as an interested party, and provide an outline of their comments on the application. This must be done by **Thursday 12 March 2015 at 11:59pm.**

This is the last opportunity to have your say about the A14 scheme before an Inspector examines the application. If you wish to comment, whether in support or objecting, it is important that you do so via the [Planning Inspectorate's website](#). The Council will be considering the proposals and deciding its response.

Everyone who registers their interest or makes comments will be invited to take part in the examination, which can take up to 6 months.

For further information on the A14 Cambridge to Huntingdon Scheme visit the [Highways Agency website](#).

For further information on the Development Consent Order process and/or to make comments on the application visit the [Planning Inspectorate's website](#).



4. **Reporting faults to Highways**

We have been contacted by Highways, who have requested that any faults are reported online: <http://www4.cambridgeshire.gov.uk/highwayfaults>

A guide on how to use this online tool is attached.

Highways can be contacted on 0345 045 5212

UPCOMING DISTRICT COUNCILLOR TRAINING

Unless otherwise specified, please confirm your availability to attend any of the following briefing or training events by contacting [Patrick Adams](#) on 01954 713408. This will ensure your training records are kept up to date and suitable venue and catering booking can be made. Your cooperation is greatly appreciated.

5. **A14 Seminars - Developing the response to the A14 Cambridge to Huntingdon Scheme**

Officers from Cambridgeshire County Council will be holding further Member seminars on various aspects of the A14 Cambridge to Huntingdon Improvement Scheme. The seminars will outline issues the Councils may like to consider in the development of their formal response to

the A14 Scheme. The seminars will take the format of a presentation followed by a question and answer session.

Seminar 1: Environmental Impacts and Legacy of the scheme

Date: 9 March 2015 from 4pm to 6pm

Venue: Civic Suite, Pathfinder House, Huntingdonshire District Council, St Marys Street, Huntingdon PE29 3TN

Seminar 2: Traffic and Design

Date: 23 March 2015 from 4pm to 6pm

Location: Kreis Viersen room, Shire Hall, Cambridgeshire County Council, Castle Hill, Cambridge

To book a place contact [Claire Spencer](#) Senior Planning Policy Officer on: 01954 713418.

GENERAL INFORMATION

6. Media Monitoring



Arising from the results of the Member Communication Needs Survey, many members highlighted the fact that residents found out about SCDC matters through the media.

The Council's Communications Team will produce a weekly summary of recent news items to be published in the Bulletin to help keep members informed of recent coverage of SCDC.

Contact the [Communications Team](#) for further information.

Date	Publication	Details		
04/02/2015	Royston Crow online	Foxton homes development approved as part of drive for more council housing	Link	
04/02/2015	BBC Radio Cambridgeshire	Budget - Cllr Edwards interviewed about plans to generate income to offset cuts to funding		
05/02/2015	BBC Radio Cambridgeshire	Cllr Howell interviewed about Ermine Street Housing and plans to generate income to offset cuts to funding		
05/02/2015	Heart Radio	Council announce budget as grant funding likely to cease		
05/02/2015	Cambridge News	Register to vote today	P9	
05/02/2015	Cambridge News and online	Council tax set to rise by 2 per cent for South Cambridgeshire residents	P11 and link	
05/02/2015	Cambridge News	Approval given for 'affordable' homes (Foxton)	P46	
06/02/2015	Cambridge News	Planning applications given green light	P4	
06/02/2015	Cambridge News online	'Ethical' housing programme set up by South Cambridgeshire District Council to offset	Link	

		government cuts		
07/02/2015	Cambridge News and online	MP Sir Jim Paice joins residents to save former Pear Tree pub in Hildersham from becoming house	Link and page 9	
09/02/2015	BBC News Online	East of England councils 'frightened' to reject housing plans	Link	
09/02/2015	Cambridge News	Getting students ready for voting	P5	SCDC and City Councils signing up Long Road Sixth Form students on National Voter Registrations Day
09/02/2015	Cambridge News and online	Questions about how to best protect Government funding	Link and p12	
10/02/2015	Cambridge News online	Cambridge councillors demand answers about events surrounding the Libyan troops	Link	
10/02/2015	Heart Radio	Councillors to hear from MoD about Libyan troops		
10/02/2015	BBC Radio Cambridgeshire	MoD bosses to discuss Bassingbourn Libyan troops		

7. Items of Interest from the Local Government Association (LGA)



Items of Interest from the Local Government Association (LGA)

The Local Government Association provides a list of news headlines relevant to its members. Please click the headlines below for more details.

Thursday 5 February 2015: *Daily Mail*: [Fly-tipping surges 20 per cent in a year](#)

Fly-tipping has risen by a fifth with councils having to deal with 852,000 reports of waste being dumped last year – up 140,000 on 2013.

Friday 6 February 2015: *Times*: [Rise in fly-tipping](#)

Fly-tipping increased by a fifth last year nearly two thirds of the incidents involving household waste.

Monday 9 February 2015: *Daily Mail*: [Two-thirds of houses have four bins outside](#)

A report has found that the average family now has to leave four waste containers outside their homes.

Tuesday 10 February: *Daily Mail*: [Town halls reject plea for council tax freeze](#)

Communities and Local Government Secretary Eric Pickles has warned town halls against raising tax bill for households, as almost half of councils have refused to commit to a freeze. He has accused councils of sitting on more than £20 billion, whilst the LGA Chair Cllr David Sparks countered that “reserves are all that stands between councils and financial collapse.”

Tuesday 10 February: *Telegraph*: [Bin day trouble? Don't go to your MP](#)

MPs want to stop helping their constituents with issues including neighbourly rows, problems with bin collections and disputes with councils about street repairs.

8. Weekly Planning List



To view the list of planning applications submitted in the past seven days, please visit the Council's on-line [Planning Application Search](#). Once the page has loaded, select the [Planning Weekly List option](#) to see planning applications determined or registered each week for the past ten weeks, or use the [Search option](#) to set your own criteria.



The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages, the number of which depends on the number of results your search produces. There are navigation tools to allow you to browse your results.

EXECUTIVE DECISIONS TAKEN SINCE WEDNESDAY 4 FEBRUARY 2015



In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

9. Pre-application advice service

The Planning Portfolio Holder approved

1. The introduction of a one-off meeting service in addition to the existing service;
2. Cessation of the existing free written permitted development advice service with the retention of the Planning Duty Officer service to provide up to 15 minutes of free verbal advice; and
3. Implementation of the above changes from 1 April 2015.

The Planning Portfolio Holder endorsed the increase in fees and **recommends** that Cabinet approves the increase in fees at its next meeting on 12 February 2015 to be introduced on 1 April 2015 as the new fees are likely to generate an annual increase in income of more than

£50,000.

This decision was first published Thursday 5 February, and so the deadline for call-in is Thursday 12 February at 5pm. If not called-in the decision can be implemented on Friday 13 February.

10. GAMLINGAY; Designation of Neighbourhood Area

The Planning Portfolio Holder approved the designation of the Gamlingay Neighbourhood Area.

This decision was first published in Thursday 5 February and so the deadline for call-in is Thursday 12 February at 5pm. If not called-in the decision can be implemented on Friday 13 February.

11. Response to Uttlesford Gypsy and Traveller Issues and Options Consultation

The Planning Portfolio Holder endorsed the following response:

“South Cambridgeshire District Council has no objections to the proposals in the Issues and Options Consultation. Uttlesford District Council are commended for planning to meet the needs of travellers. However, further clarification is needed as to how wider needs identified in the Essex GTAA, such as for transit provision, will be met in Essex, if this is not in Uttlesford.

The South Cambridgeshire Submission Local Plan, submitted to the Secretary of State in March 2014, identifies a target of 85 Gypsy and Traveller pitches between 2011 and 2031. This reflects the Cambridge SubRegion GTANA 2011 (as amended 2012). The Council has granted planning permissions which meet this figure, such that no allocations are proposed in the Local Plan, although it indicates that opportunities will be sought to deliver sites through new communities. The Local Plan has been subject to objections which consider that the target should be higher, and this will be tested at the Examination. Several planning application appeal inspectors have also indicated that they consider there remains an outstanding need.

Under the Duty to Cooperate, should needs arise in the future that cannot be met appropriately in South Cambridgeshire, the Council may seek collaboration with surrounding areas, as indicated in the NPPF, Planning for Travellers and the Duty to Cooperate.”

This decision was first published on Thursday 5 February and so the deadline for call-in is Thursday 12 February at 5pm. If not called-in this decision can be implemented on Friday 13 February.

DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION

Please click on the link below to find details of decisions made by officers under delegated authority:

<https://www.scambs.gov.uk/content/access-information>

OTHER INFORMATION

12. Newly-Published Items on modern.gov



Agendas

- [Cabinet 12 Feb](#)

Decisions

- [Planning Portfolio Holder 3 Feb](#)
- [Planning Committee 4 Feb](#)
- [Scrutiny & Overview Committee 10 Feb](#)

Minutes

- [Greater Cambridge City Deal Executive Board 28 Jan](#)
- [CDRP Board Stakeholder Event 21 Jan](#)

13. SCDC Starters and Leavers



Staff who have moved jobs

Name: Gary Collins
Old job title: Revenues Inspector
New job title: Housing and Gypsy/Traveller
Accommodation Officer
Date transferred: 2 February 2015

Name: Liz Human
Old job title: Customer Experience Officer
New job title: Resource Officer
Date transferred: 19 January 2015

Name: Joseph Minutolo
Old job title: Resource Officer
New job title: Surveyor (Affordable Homes)
Date transferring: 16 February 2015

Staff who will be leaving

Name: Shelton Pell
Job title: Mechanical Cleansing Driver
Date leaving: 20 February 2015



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Using the online fault reporting tool

Go to www.cambridgeshire.gov.uk/highwayfaults

Choose *Report a pothole or other highways fault*



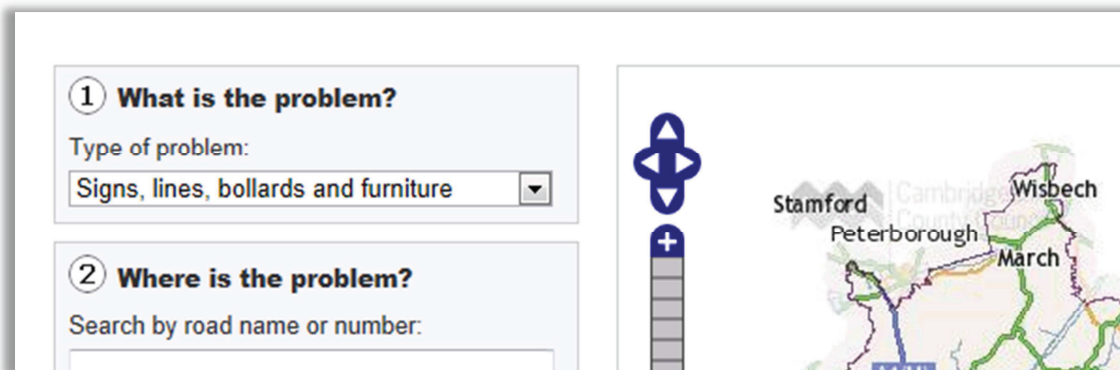
You will see the highways fault reporting tool. It has 3 sections.

Section 1 is the high level fault type, like ‘Roads and Pavements’ or ‘Public Rights of Way’. You also plot the location of the issue.

Section 2 asks for more detail on the issue.

Section 3 is the contact information.

In Section 1, drop the list down to choose the appropriate fault type.



You then need to find the location. You can do this a number of ways.

1. Zoom in and pan around on the map, or
2. Start typing the road name into search box and click on the street, or
3. Choose the town and then street name from the drop down lists.

You don't have to use all these, they just help find where you are.....



2 Where is the problem?

Search by road name or number:

Or select

Town

Select a town

Street

Select a street

Describe the location of the problem:*

The map on the right shows a road network with labels for A1(M), St N, and M1. A vertical zoom slider is visible on the left side of the map.

When you've zoomed into the right area, you may also see some red dots on the map. These are outstanding faults. If see a red dot, you can click on it to see some more information on that report. You may notice that the fault has already been reported, and decide to not report it again.

If you want to continue to report it, just click on the map to plot the exact location of the fault.

Please note, you can only report on or near a road we are responsible for. These are shown as a thick grey line on the map.

Then, type in the location as best you can (upto 70 letters). This helps us to identify exactly where it is, as well as the dot on the map.

Click on *Continue*

3 Click on the map to indicate the precise location of the problem.

Continue »



On page 2, you then choose the detailed problem

Select one of the options and then type in the detail of the fault. You have nearly 1000 characters, so plenty of room.

If you want to say when you noticed the problem, you can do that below

You can also tell us if you've already reported this issue to someone else, and include their reference number if you have one. This helps us tie issues together that are being dealt with by our partners, e.g. the police.

If you want to change the location of type of fault at any time, click *Change location*

When you're happy, click *Continue*



On the last page, you can enter your contact details if you wish.

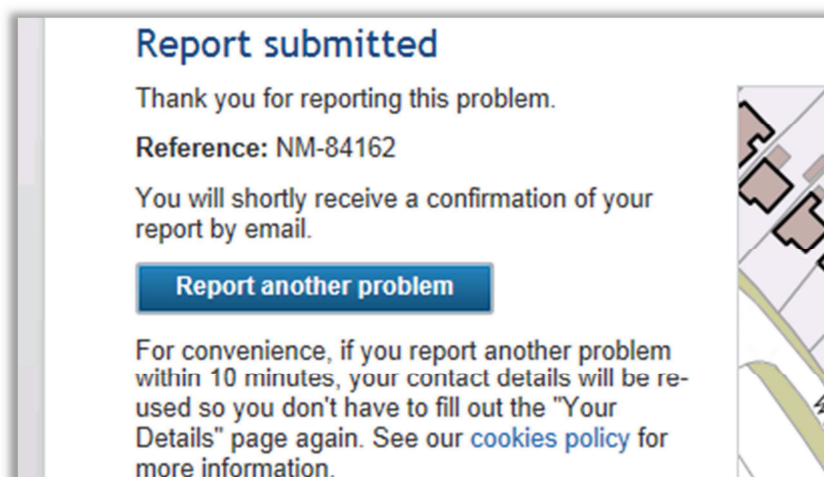
If nothing else, we recommend including your email address, as you will then receive an emailed receipt for this fault report, including a link to enable you to track it's progress.

You will also be able to receive updates or requests for further information from the Local Highways Officer dealing with this fault.

Again, you can change the location or type of fault before you submit.

Once you are happy, click *Submit*

If you provided an email address, you will receive a receipt shortly. If not, you will still be given a reference that you can use to track the progress of the fault, but not provided with a direct link.



If you wish to report another fault, click on Report another problem within 10 minutes. By doing this, the system will remember your contact details, which saves you typing them in again.